

# SNOHOMISH COUNTY PUBLIC UTILITY DISTRICT

**Regular Meeting**

**January 18, 2022**

---

The Regular Meeting, held virtually, was convened by President Tanya Olson at 9:00 a.m. Those attending were Rebecca Wolfe, Vice President; Sidney Logan, Secretary; CEO/General Manager John Haarlow; General Counsel Anne Spangler; Assistant General Managers Pam Baley, Guy Payne, Brant Wood, and Jason Zyskowski; Chief Financial Officer Scott Jones; other District staff; members of the public; Commission and Executive Services Director Melissa Collins; Assistant Clerk of the Board Allison Morrison; and Deputy Clerk of the Board Jenny Rich.

**\* Items Taken Out of Order**

**\*\*Non-Agenda Items**

\*\*Commissioner Olson read the following statement:

In accordance with the governor's Proclamation 20-28.15, we are holding meetings remotely.

**1. CEO/GENERAL MANAGER BRIEFING AND STUDY SESSION**

A. Updates

1. Community Engagement. Manager Market Segments Jeff Feinberg reported on the District's recent Community Engagement.
- \*2. Legislative. State Government and External Affairs Associate Clark McIsaac responded to Board questions on the Legislative report.
3. Other. There were no other topics.

B. SnoPUD Wildfire Mitigation Plan (WMP)

Manager Transmission Engineering and Standards Gordon Hayslip provided a presentation on the District's Wildfire Mitigation Plan (WMP) that included the wildfire risk in the west, plan key objectives and elements, ignition potential, conditional impact, wildfire risk map, and asset risk identification.

The next step was to revisit the WMP annually and update as needed.

C. Energy Risk Management Report – 4<sup>th</sup> Quarter 2021

Senior Manager Rates, Economics, & Energy Risk Management Brian Booth provided an overview of the 4<sup>th</sup> Quarter of 2021 that included Supply, Demand, Market Prices, Peak Week Demand, Forecast Errors Over Time, and Forward Prices.

The Credit Limit Analysis had one exceedance during the quarter, the Financial Load Resource Imbalance Test had two exceedances and the Price Volatility Test had one exceedance.

**D. Water Supply Update**

Short-Term Power Trader Mike Shapley provided a presentation on the Water Year 2022 (WY'22) that began on October 1, 2021. Highlights included the District energy portfolio mix; a WY'21 summary; WY'21: Hydro generation update; Bonneville Power Administration (BPA) Slice and District owned resources; and the WY'22: Weather forecast and expectations.

**E. Water Retail Rates Update**

Assistant General Manager Water Utility Brant Wood provided an update on the Retail Water Rates that included an updated 2021 forecasted revenues and expenses to year end projections, recommended rate scenario, April 2022 rate proposal, and sample rate impacts.

Next steps were a Public Hearing during the February 1, 2022, Commission meeting, followed by Board consideration at the February 15, 2022, meeting.

The meeting recessed at 10:47 a.m. and reconvened at 10:52 a.m.

**\*\*X. COMMENTS FROM THE PUBLIC**

Gayla Shoemake commented on increased energy production.

The meeting recessed at 10:58 a.m.

**RECONVENE REGULAR MEETING**

The Regular Meeting, held virtually, was reconvened by President Tanya Olson at 1:30 p.m. Those attending were Rebecca Wolfe, Vice-President; Sidney Logan, Secretary; CEO/General Manager John Haarlow; General Counsel Anne Spangler; Assistant General Managers Pam Baley, Guy Payne, Brant Wood, and Jason Zyskowski; Chief Financial Officer Scott Jones; other District staff; members of the public; Commission & Executive Services Director Melissa Collins; Assistant Clerk of the Board Allison Morrison; and Deputy Clerk of the Board Jenny Rich.

**\* Items Taken Out of Order****\*\*Non-Agenda Items**

\*\*Commissioner Olson read the following statement:

In accordance with the governor's Proclamation 20-28.15, we are holding meetings remotely.

**2. COMMENTS FROM THE PUBLIC**

There were no comments from the public.

**3. CONSENT AGENDA**

A. Approval of the Minutes for the Regular Meeting of January 4, 2022

B. Bid Awards, Professional Services Contracts and Amendments

Public Works Contract Award Recommendations Over \$25,000:

None

Formal Bid Award Recommendations \$120,000 and Over:

None

Professional Services Contract Award Recommendations \$200,000 and Over:

None

Miscellaneous Contract Award Recommendations \$200,000 and Over:

Miscellaneous Purchase Order Number 4500074445 with Intergraph Corporation

Interlocal Agreements and Cooperative Purchase Recommendations:

Contracts:

None

Amendments:

None

Sole Source Purchase Recommendations:

None

Emergency Declarations, Purchases and Public Works Contracts:

None

Purchases Involving Special Facilities or Market Condition Recommendations:

None

Formal Bid and Contract Amendments:

Request for Proposal No. 10280 with Tyndale

Contract Acceptance Recommendations:

Public Works Contract No. CW2243954 with Trimaxx Construction, Inc.

C. Consideration of Certification/Ratification and Approval of District Checks and Vouchers

A motion unanimously passed approving Agenda Items 3A – Approval of the Minutes for the Regular Meeting of January 4, 2022; 3B – Bid Awards, Professional Services Contracts and Amendments; and 3C – Certification/Ratification and Approval of District Checks and Vouchers.

**4. PUBLIC HEARING AND ACTION**

A. Consideration of a Resolution Amending the District's Retail Electric Rate Schedules to Implement a 2.1 Percent System Average Rate Increase

President Olson convened the public hearing. There being no questions or comments from the public, the public hearing was closed.

A motion unanimously passed approving Resolution No. 6046 amending the District's Retail Electric Rate Schedules to implement a 2.1 percent system average rate increase.

- B. Consideration of a Resolution Amending the District's Pilot Rate Schedule "Supplemental Rate for Voluntary Bundled Renewable Energy" to Become Rate Schedule 81 "Supplemental Rates for Voluntary Bundled Renewable or Non-Emitting Energy"

President Olson convened the public hearing. There being no questions or comments from the public, the public hearing was closed.

A motion unanimously passed approving Resolution No. 6047 amending the District's Pilot Rate Schedule "Supplemental Rate for Voluntary Bundled Renewable Energy" to become Rate Schedule 81 "Supplemental Rates for Voluntary Bundled Renewable or Non-Emitting Energy".

## **6. CEO/GENERAL MANAGER REPORT**

CEO/General Manager John Haarlow reported on District related topics and accomplishments.

## **5. COMMISSION BUSINESS**

### **\*A. Commission Reports**

The Commissioners reported on Commission related activities and Board related topics.

The Board supported Commissioner Logan's request to run for the Energy Northwest (ENW) Executive Board.

Commissioner Logan requested that the Board Owner Linkage (BOL) Plan be removed from the website. After a brief discussion, it was agreed that the document would remain on the website with the wording "under review" added to it.

### **B. Commissioner Event Calendar**

There were no changes to the Commissioner Event Calendar.

## **7. GOVERNANCE PLANNING**

### **A. Governance Planning Calendar**

There were no changes to the Governance Planning Calendar.

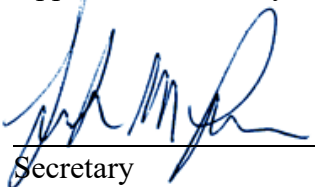
**EXECUTIVE SESSION**

The Regular Meeting recessed at 2:08 p.m. and reconvened in Executive Session at 2:14 p.m. to review the performance of a public employee, under the terms set forth in the Open Public Meetings Act. It was anticipated the Executive Session would last approximately 60 minutes, with no public announcements. Those in attendance were Commissioners Tanya Olson, Rebecca Wolfe, and Sidney Logan. The Commission immediately adjourned the Regular Meeting upon conclusion of the Executive Session.

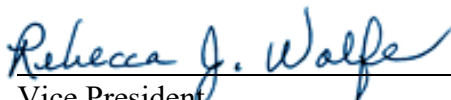
**ADJOURNMENT**

There being no further business or discussion to come before the Board, the Regular Meeting of January 4, 2022, adjourned at 3:12 p.m. An audio file of the meeting is on file in the Commission Office and available for review.

Approved this 1<sup>st</sup> day of February 2022.

  
Secretary

  
President

  
Vice President