

SNOHOMISH COUNTY PUBLIC UTILITY DISTRICT

Regular Meeting

January 4, 2022

The Regular Meeting, held virtually, was convened by President Tanya Olson at 9:00 a.m. Those attending were Rebecca Wolfe, Vice-President; Sidney Logan, Secretary; CEO/General Manager John Haarlow; Acting General Counsel Jeff Kallstrom; Assistant General Managers Pam Baley, Guy Payne, Brant Wood, and Jason Zyskowski; Chief Financial Officer Scott Jones; other District staff; Commission & Executive Services Director Melissa Collins; Assistant Clerk of the Board Allison Morrison; and Deputy Clerk of the Board Jenny Rich.

*** Items Taken Out of Order**

****Non-Agenda Items**

****Commissioner Olson read the following statement:**

In accordance with the governor's Proclamation 20-28.15, we are holding meetings remotely.

1. CEO/GENERAL MANAGER BRIEFING AND STUDY SESSION

A. Updates

1. Media. Communications, Marketing & Business Readiness Director Julee Cunningham reported on District related news and articles.
2. Legislative. There were no questions about the Legislative report.
3. Other. Senior Manager Power Scheduling Kelly Wallace provided an update on power supply activity during a recent storm.

B. 2022 Washington State Legislative Session

State Government & External Affairs Associate Clark McIsaac provided a review of the 2021 legislative session and the context and preview of the upcoming 2022 session.

C. 2022 Cost of Service Analysis & Rate Adjustment Recommendations

Senior Manager Rates, Economics & Energy Risk Management Brian Booth presented an overview of the 2022 Cost of Service (COSA) and Rate Adjustment. Included were the background, rate pressures and mitigations, changes since last COSA, recommended rate adjustments, bill impacts and future rates outlook.

The next Steps included seeking Board approval at the January 18, 2022, Commission meeting and an April 1, 2022, rate increase.

The meeting recessed at 10:42 a.m. and reconvened at 10:47 a.m.

D. Renewal Rate Pilot

Senior Manager Rates, Economics & Energy Risk Management Brian Booth provided a presentation on the Renewable Rate Pilot that included the background, strategy, pricing and product details, and risks.

The next Step was to return with a resolution for Board approval on January 18, 2022, extending the renewable rate through 2029.

E. District Strategy 2040 Scenario Planning Insights

Strategy & Performance Planning Leader Laura Lemke presented the 2040 Scenario Planning Insights, identifying the strategic needs for the District's long term strategy development.

The next step was a workshop on the District's Long-Term Strategic Priorities on January 10, 2022.

The meeting recessed at 11:40 a.m.

RECONVENE REGULAR MEETING

The Regular Meeting, held virtually, was convened by President Tanya Olson at 1:30 p.m. Those attending were Rebecca Wolfe, Vice-President; Sidney Logan, Secretary; CEO/General Manager John Haarlow; Acting General Counsel Jeff Kallstrom; Assistant General Managers Pam Baley, Guy Payne, Brant Wood, and Jason Zyskowski; Chief Financial Officer Scott Jones; other District staff; members of the public; Commission & Executive Services Director Melissa Collins; Assistant Clerk of the Board Allison Morrison; and Deputy Clerk of the Board Jenny Rich.

*** Items Taken Out of Order**

****Non-Agenda Items**

**Commissioner Olson read the following statement:

In accordance with the governor's Proclamation 20-28.15, we are holding meetings remotely.

2. RECOGNITION/DECLARATIONS

A. Team of the Month – Custodial Team

The Custodial Team was recognized as Team of the Month for December.

3. COMMENTS FROM THE PUBLIC

Craig Jones and Chris Howard, with Forever Energy, commented on a bid proposal on recycling batteries.

James Deal, Lynnwood, commented on Smart Meters.

4. CONSENT AGENDA

A. Approval of the Minutes for the Regular Meeting of December 21, 2021

B. Bid Awards, Professional Services Contracts and Amendments

Public Works Contract Award Recommendations Over \$25,000:

Request for Proposal No. 21-1211-SC with Trenchless Construction Services LLC

Formal Bid Award Recommendations \$120,000 and Over:

None

Professional Services Contract Award Recommendations \$200,000 and Over:

None

Miscellaneous Contract Award Recommendations \$200,000 and Over:

None

Interlocal Agreements and Cooperative Purchase Recommendations:

Contracts:

None

Amendments:

None

Sole Source Purchase Recommendations:

None

Emergency Declarations, Purchases and Public Works Contracts:

None

Purchases Involving Special Facilities or Market Condition Recommendations:

None

Formal Bid and Contract Amendments:

Professional Services Contract No. CW2244785 with Ecodocx, LLC

Contract Acceptance Recommendations:

Public Works Contract No. 20-1100-SC with Osmose Utilities Services, Inc.

C. Consideration of Certification/Ratification and Approval of District Checks and Vouchers

A motion unanimously passed approving Agenda Items 4A – Approval of the Minutes for the Regular Meeting of December 21, 2021; 4B – Bid Awards, Professional Services Contracts and Amendments; and 4C – Certification/Ratification and Approval of District Checks and Vouchers.

5. CEO/GENERAL MANAGER REPORT

CEO/General Manager John Haarlow reported on District related topics and accomplishments.

6. COMMISSION BUSINESS

A. Commission Reports

The Commissioners reported on Commission related activities and Board related topics.

B. Commissioner Event Calendar

Commissioner Olson noted that she would be attending the January Public Power Council (PPC) and Pacific Northwest Utilities Conference Committee (PNUCC) virtual meeting.

C. Discussion of Representatives to Organizations and Committees for 2022

Representatives for 2022 were to remain as adopted for 2021, as follows:

American Public Power Association (APPA) & Legislative Relations Committee	Delegate:	Sidney (Sid) Logan
	Alternate No. 1:	Tanya (Toni) Olson

Energy Northwest (ENW)	Delegate:	Sidney (Sid) Logan
	Alternate No. 1:	Rebecca Wolfe

Northwest Public Power Association (NWPPA)	Delegate:	Rebecca Wolfe
	Alternate No. 1:	Tanya (Toni) Olson

APPA Policy Makers Council	Delegate:	Sidney (Sid) Logan
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7. GOVERNANCE PLANNING

A. Governance Planning Calendar

There were no changes to the Governance Calendar.

EXECUTIVE SESSION

The Regular Meeting recessed at 2:15 p.m. and reconvened in Executive Session at 2:18 p.m. to review the performance of a public employee, under the terms set forth in the Open Public Meetings Act. It was anticipated the Executive Session would last approximately 60 minutes, with no public announcements. Those in attendance were Commissioners Sidney Logan, Rebecca Wolfe, and Tanya Olson; General Counsel Anne Spangler; Commission & Executive Services Director Melissa Collins; and other district staff. The Commission immediately adjourned the Regular Meeting upon conclusion of the Executive Session.

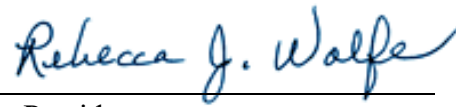
ADJOURNMENT

There being no further business or discussion to come before the Board, the Regular Meeting of January 4, 2022, adjourned at 3:13 p.m. An audio file of the meeting is on file in the Commission Office and available for review.

Approved this 18th day of January 2022.

Secretary 


President


Vice President