



July 11, 2023

Dear Contractor:

**Re: 2024 Prequalification**

Thank you for your request to become prequalified for electrical **high voltage** construction and/or associated work planned for 2024. We ask that you complete and return the attached Application for Prequalified Electrical High Voltage Construction. The requested financial information must be submitted with your application in order for us to complete our prequalification process.

Chapter 220, Laws of 1971, State of Washington, requires that firms and individuals desiring to bid on certain electrical work for the District be prequalified as a condition of bidding. Contractor Prequalification for electrical construction will be considered by our Board of Commissioners in December, and we will notify you of the Board's decision.

The information you provide will be used to determine your prequalification status; therefore, it is to your advantage to be thorough when completing the application. In order to have your Application for Prequalification processed for 2023, you must return the following documents to us no later than **12:00 p.m., Thursday, August 24, 2023**. **Applications received after this date may not be considered in this annual process.**

- **Completed Application for Prequalification (must be signed by an Officer of the Corporation)**
- **Completed, and signed Debarment Certification (must be signed by an Officer of the Corporation)**
- **Copy of your Accident Prevention Program (In Electronic Format)**
- **OSHA's Form 300A Report for the prior year "Summary of Work-Related Injuries and Illnesses"**
- **Include your most recent Experience Factor from your L&I Workers Compensation Rates or from your respective workers compensation insurance company**
- **Balance Sheet & Profit and Loss Statement for 12-month period of your most recent fiscal cycle**

**NOTE: Prior to sending the originals, please scan and e-mail the above to [SKChristie@snopud.com](mailto:SKChristie@snopud.com). If you have questions you may either e-mail Sharon Christie at the above or call 425-783-5564.**

**Regular Mail:**

PUD No. 1 of Snohomish County  
Contracts & Purchasing Department  
Attn: Sharon Christie - 02  
P. O. Box 1107  
Everett, WA 98206-1107

**UPS/FedEx Delivery:**

PUD No. 1 of Snohomish County  
Contracts & Purchasing Department  
Attn: Sharon Christie - 02  
1802 - 75th Street S. W.  
Everett, WA 98203

Please print off the self-addressed label to return your application that is located on this web page.

Enclosures