Admiralty Inlet Pilot Tidal Project
Marine Aquatic Resource Committee
Meeting Minutes

Date:    May 19, 2014, 10:00 AM-12:30 PM

Location:    Public Utility District No. 1 of Snohomish County
            Electric Building, Room TC2-C (second floor)
            2320 California Street
            Everett, WA

Members present:    Kim Moore, Eric Schneider, Jessica Spahr, Keith Binkley (District); Kim
                    Hatfield (NMFS); Doug Thompson, Brock Applegate (WDFW); Rebekah Padgett (Ecology); Kevin
                    Anderson (DNR); Stan Walsh (Skagit River System Cooperative); Rich Brooks (Suquamish Tribe –
                    on phone)

Members not present:    Tim Romanski (FWS); Daryl Williams (Tulalip Tribes)

Action Items:
2.    Review monitoring plan revisions and other upcoming meeting information when distributed
to group - ALL
3.    Send out scheduling poll and coordinate date for next meeting - Jessica
4.    Send link to group for MARC website, to include schedules/agendas for future meetings,
      PowerPoint from 5/19 meeting, and any pertinent background reading – Jessica
5.    Add license and permit update to agenda for next meeting – Jessica
6.    Send background material to group 2 weeks before next meeting date – Jessica
7.    Send out AMF electronically to group- Jessica
8.    Send out errata changes to FERC approved plans in advance of the next meeting- Jessica

Discussion Items:
1.    Introductions – group members
2.    Review purpose and key functions of the MARC – Jessica reviewed the background for
      establishing the MARC. Main points included:
      • No license article establishing MARC.
      • FERC requires District to consult with a list of agencies and tribes (MARC members)
        on any proposed changes to Acoustic, Benthic, Near-Turbine, Marine Mammal,
and Derelict Gear Monitoring plans, or any changes to in-water construction schedule window.

- Proposed changes may arise from agency/tribe requests, or as a result of monitoring during project operation.
- AMF document will serve as MARC guidelines. This document is referenced in all monitoring plans requiring MARC consultation.
- Meeting frequency will depend on upcoming consultation requirements.
- Other license articles requiring consultation with parties not on the MARC will take place separately.

3. Eric presented project details including the installation sequence for horizontal directional drilling (HDD), cable lay, and turbine deployment.
   - These installation activities are discrete operations, intended to be independent of one another.
   - Currently, installation schedule includes terrestrial (power control building) and HDD activities in 2015, with cable lay and turbine deployment in 2016.

4. Group discussed recent FERC filings and status of authorizations
   - Shoreline CUP – Ecology recently approved Island County’s Shoreline permit.
   - District has filed for federal preemption from state/local permits.
   - If NMFS requires IHA for HDD activities, District should apply soon as the process could take a year.

5. Jessica discussed upcoming consultation items:
   - Minor revisions to Marine Mammal and Derelict Gear Monitoring Plans based on request from NMFS, and Benthic Habitat Monitoring Plan based on request from DNR.
   - In-water work / construction schedule.
   
   Information about these items will be sent to the group two weeks before the next scheduled meeting.

6. Plans for next meeting – the group discussed the best time for the next MARC meeting in approximately 4-6 weeks. A poll will be sent to the group to compile schedules. Tentative agenda for the June MARC meeting:
   - Review AMP design and current status- Brian Polagye
   - License and permit updates- Jeff Kallstrom
   - Review FERC approved plans and objectives-Brian Polagye
   - Review errata requests for plan modifications from NMFS and DNR-Jessica
   - Review in water work window- Keith

Please review these minutes for completion and accuracy, and send any suggested edits to JLSpahr@snopud.com within seven (7) days of receipt. If comments are received final minutes will be sent out after the 7 day comment period, along with a copy of the comments as an attachment.