

SNOHOMISH COUNTY PUBLIC UTILITY DISTRICT

Regular Meeting

September 15, 2020

The Regular Meeting, held virtually, was convened by President Sidney Logan at 9:00 a.m. Those attending were Rebecca Wolfe, Vice-President; Tanya Olson, Secretary; CEO/General Manager John Haarlow; General Counsel Anne Spangler; Assistant General Managers Pam Baley, Guy Payne, Brant Wood, and Jason Zyskowski; Chief Financial Officer Scott Jones; Chief Information Officer Dean Galvez; other District staff; Commission & Executive Services Director Melissa Collins; Assistant Clerk of the Board Allison Morrison; and Deputy Clerk of the Board Lela Wall.

*** Items Taken Out of Order**

****Non-Agenda Items**

**Commissioner Logan read the following statement:

In accordance with the governor's Proclamation 20-28.9, we are holding meetings remotely.

1. CEO/GENERAL MANAGER BRIEFING AND STUDY SESSION

A. Updates

1. Legislative. There were no questions on the Legislative Report.
2. Other. There were no other topics.

B. Interlocal Agreement with Energy Northwest and Snohomish PUD

Manager Energy Services Jeff Feinberg presented information on a proposed Interlocal Agreement (ILA) with Energy Northwest (ENW) that would allow the District to benefit from participating in the American Public Power Association Demonstration of Energy & Efficiency Developments (DEED) program.

Next steps included a resolution for Board consideration, during the afternoon session, to authorize execution of the proposed ILA with ENW.

C. Snohomish Consideration of Conversion to the Bonneville Power Administration (BPA) Network Transmission Product

Power and Transmission Policy Analyst Ian Hunter and Senior Utility Analyst Adam Cornelius provided analysis results, and path options, used to consider the District converting from using Bonneville Power Administration (BPA) point-to-point (PTP) to BPA Network Transmission (NT) load service transmission product.

Staff recommended that the District not proceed with conversion in the 2021 window, but continue dialogue with BPA for possible conversion with service starting in October of 2023.

Next steps included that, if the Board agreed with the staff recommendation, staff would provide BPA with a formal letter declining to continue conversion in the 2021 window. Staff would continue discussions with BPA, between now and the next conversion, beginning with an “After Action Review” of the mutual conversion process. The Board agreed with the recommendation.

The meeting recessed at 10:17 a.m. and reconvened at 10:25 a.m.

D. Energy Services: Efficiency and Innovation

The following members of the District’s Energy Services team provided a presentation to highlight the goals that drive Energy Services and the value the department brings to the District and the District’s customers: Manager Energy Services Jeff Feinberg, Principal Utility Analyst Michael Coe, Assistant Energy Efficiency Program Manager Carolyn Beebe, and Energy Management Engineer Allison Grinczel.

In response to a discussion initiated by a request from Commissioner Wolfe, for advertising options that could be offered in regard to the Edmonds Waterfront Center solar program, CEO/General Manager John Haarlow stated that staff would bring back further information at a future meeting.

The meeting recessed at 11:59 a.m.

RECONVENE REGULAR MEETING

The Regular Meeting, held virtually, was reconvened by President Sidney Logan at 1:30 p.m. Those attending were Rebecca Wolfe, Vice President; Tanya Olson, Secretary; CEO/General Manager John Haarlow; General Counsel Anne Spangler; Assistant General Managers Pam Baley, Guy Payne, Brant Wood, and Jason Zyskowski; Chief Information Officer Dean Galvez; Chief Financial Officer Scott Jones; other District staff; Commission & Executive Services Director Melissa Collins; Assistant Clerk of the Board Allison Morrison; and Deputy Clerk of the Board Lela Wall.

*** Items Taken Out of Order**

****Non-Agenda Items**

**Commissioner Logan read the following statement:

In accordance with the governor’s Proclamation 20-28.9, we are holding meetings remotely.

2. COMMENTS FROM THE PUBLIC

There were no comments from the public.

3. CONSENT AGENDA

A. Approval of the Minutes for the Regular Meeting of September 1, 2020

B. Bid Awards, Professional Services Contracts and Amendments

Public Works Contract Award Recommendations Over \$25,000:

None

Formal Bid Award Recommendations \$120,000 and Over:

None

Professional Services Contract Award Recommendations \$200,000 and Over:

Professional Services Contract No. CW2241663 with Compensation Works Corp

Miscellaneous Contract Award Recommendations \$200,000 and Over:

None

Cooperative Purchase Recommendations:

Contracts:

Purchase Order Number 4500063748 with Centurylink Communications LLC

Purchase Order Number 4500063789 with Semaphore

Amendments:

None

Sole Source Purchase Recommendations:

None

Emergency Declarations, Purchases and Public Works Contracts:

Addendum to August 13, 2020 Declaration of Emergency for Warm Beach Water System Well #4 Repair

Purchases Involving Special Facilities or Market Condition Recommendations:

None

Formal Bid and Contract Amendments:

Professional Services Contract No. CW2233244 with Spinal Health Consultants, Inc.

Contract Acceptance Recommendations:

Public Works Contract No. CW2241482 with PumpTech, Inc.

C. Consideration of Certification/Ratification and Approval of District Checks and Vouchers

A motion unanimously passed approving Agenda Items 3A – Approval of the Minutes for the Regular Meeting of September 1, 2020; 3B – Bid Awards, Professional Services Contracts and Amendments; and 3C – Certification/Ratification and Approval of District Checks and Vouchers.

4. PUBLIC HEARING AND ACTION**A. Disposal of Surplus Property - 4th Quarter 2020**

President Logan opened the public hearing.

There being no questions or comments from the public, the public hearing was closed.

Based on staff's recommendation that the items were no longer necessary or useful to the District, a motion unanimously passed approving those items listed on Exhibits A and B of the

Surplus Property Recommendation Report be declared surplus and be sold for high bid or disposed of according to policy in the 4th Quarter of 2020.

5. ITEMS FOR INDIVIDUAL CONSIDERATION

- A. Consideration of a Resolution Creating a Plan of Refinancing for the Acquisition and Construction of and Certain Additions, Betterments and Improvements to and Renewals, Replacements and Extensions of the District's Electric Systems; Authorizing the Issuance and Sale of Not to Exceed \$57,000,000 Aggregate Principal Amount of Electric System Revenue Refunding Bonds, Series 2020 in One or More Series; Providing for the Terms of the 2020 Bonds; Approving the Execution and Delivery of Certain Documents and Agreements; and Providing for Certain Other Matters Related Thereto

A motion unanimously passed approving Resolution No. 5973 creating a plan of refinancing for the acquisition and construction of and certain additions, betterments and improvements to and renewals, replacements and extensions of the District's Electric Systems; authorizing the issuance and sale of not to exceed \$57,000,000 aggregate principal amount of Electric System Revenue Refunding Bonds, Series 2020 in one or more series; providing for the terms of the 2020 bonds; approving the execution and delivery of certain documents and agreements; and providing for certain other matters related thereto.

- B. Consideration of a Resolution Creating a Plan of Refinancing for the Acquisition and Construction of and Certain Additions, Betterments and Improvements to and Renewals, Replacements and Extensions of the District's Generation System; Authorizing the Issuance and Sale of Not to Exceed \$28,000,000 Aggregate Principal Amount of Generation System Revenue Refunding Bonds, Series 2020 in One or More Series; Providing for the Terms of the 2020 Bonds; Approving the Execution and Delivery of Certain Documents and Agreements; and Providing for Certain Other Matters Related Thereto

A motion unanimously passed approving Resolution No. 5974 creating a plan of refinancing for the acquisition and construction of and certain additions, betterments and improvements to and renewals, replacements and extensions of the District's Generation System; authorizing the issuance and sale of not to exceed \$28,000,000 aggregate principal amount of Generation System Revenue Refunding Bonds, Series 2020 in one or more series; providing for the terms of the 2020 Bonds; approving the execution and delivery of certain documents and agreements; and providing for certain other matters related thereto.

- C. Consideration of a Resolution Authorizing the CEO/General Manager to Execute Amendment Number 4 to the Agreement for Joint Ownership of Utility Poles with Northwest Fiber, LLC

A motion unanimously passed approving Resolution No. 5975 authorizing the CEO/General Manager to execute Amendment Number 4 to the agreement for joint ownership of utility poles with Northwest Fiber, LLC.

- D. Consideration of a Resolution Authorizing the CEO/General Manager of Public Utility District No.1 of Snohomish County to Execute an Interlocal Agreement with Energy Northwest Regarding the Demonstration of Energy and Efficiency Developments Program

A motion unanimously passed approving Resolution No. 5976 authorizing the CEO/General Manager of Public Utility District No.1 of Snohomish County to execute an Interlocal Agreement with Energy Northwest regarding the Demonstration of Energy and Efficiency Developments program.

6. CEO/GENERAL MANAGER REPORT

CEO/General Manager John Haarlow reported on District related topics and accomplishments.

7. COMMISSION BUSINESS

- A. Commission Reports

The Commissioners reported on Commission related activities and Board related topics.

- B. Commissioner Event Calendar

There were no changes to the Commissioner Event Calendar.

The Board supported Commissioner Logan’s request to attend the American Public Power Association (APPA) Power Forward Virtual Summit.

- C. 2020 Budget, Forecast, and Major Project Status Report

There were no questions or discussion regarding the 2020 Budget, Forecast, and Major Project Status Report. .

8. GOVERNANCE PLANNING

- A. Governance Planning Calendar

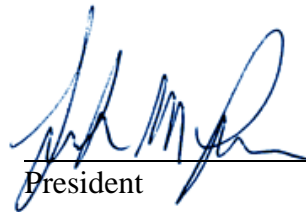
There were no changes to the Governance Planning Calendar.

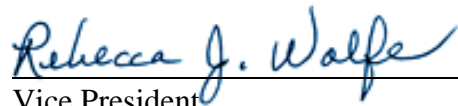
ADJOURNMENT

There being no further business or discussion to come before the Board, the Regular Meeting of September 15, 2020, adjourned at 2:14 p.m. An audio file of the meeting is on file in the Commission Office and available for review.

Approved this 5th day of October, 2020.


Secretary


President


Vice President