

SNOHOMISH COUNTY PUBLIC UTILITY DISTRICT

Regular Meeting

September 1, 2020

The Regular Meeting, held virtually, was convened by President Sidney Logan at 9:00 a.m. Those attending were Rebecca Wolfe, Vice-President; Tanya Olson, Secretary; CEO/General Manager John Haarlow; General Counsel Anne Spangler; Assistant General Managers Pam Baley, Guy Payne, Brant Wood, and Jason Zyskowski; Chief Financial Officer Scott Jones; Chief Information Officer Dean Galvez; other District staff; members of the public; Commission & Executive Services Director Melissa Collins; and Assistant Clerk of the Board Allison Morrison.

*** Items Taken Out of Order**

****Non-Agenda Items**

**Commissioner Logan read the following statement:

In accordance with the governor's Proclamation 20-28.8, we are holding meetings remotely.

1. CEO/GENERAL MANAGER BRIEFING AND STUDY SESSION

A. Updates

1. Media. Communications, Marketing & Business Readiness Director Julee Cunningham reported on District related news and articles.
2. Legislative. There were no questions on the Legislative Report.
3. Other. Written responses by the District's Connect Up team, to Board questions on the IRP Phase 2, were provided at places, by reference made a part of the packet. Power Analyst Garrison Marr further explained how the Tier 1 allocation is set.

B. Snohomish County PUD and Northwest Fiber d/b/a Ziplly Fiber Joint Pole Agreement Extension

Manager Joint Use & Permits Maureen "Moe" Matthews provided background and proposed amendment information for a Joint Pole Agreement Extension between the District and Northwest Fiber doing business as Ziplly Fiber.

Staff's proposed Amendment 4 would extend the contract term until September 30, 2021, with an option to add up to five years. The next step included a resolution for Board consideration at the September 15, 2020, Commission meeting.

C. Compensation Project

Human Resources (HR) Director Allison Jubb provided an overview of a planned multi-phase market analysis project that would initially utilize a consultant to create a competency model and a review of District job descriptions.

HR Consultant Marlene Hill-Iverson and Senior HR Business Partner Sara Kurtz explained the two project phases and provided a timeline, which was anticipated to begin in February of 2021.

The next steps included approval of a consulting contract with Compensation Works, at the September 15, 2020, Commission meeting, and returning for Board approval for implementation and a salary structure in 2023.

The meeting recessed at 10:28 a.m. and reconvened at 10:35 a.m.

D. Update on Columbia River System Operations Processes

Interim Senior Manager Power Supply Jeff Kallstrom and Senior Utility Analyst Marie Morrison provided an update on the final Environmental Impact Statement (EIS) and two biological opinions for the Columbia River System Operations (CRSO).

The update included a high-level summary of the preferred alternative for supporting salmon and habitat recovery and how the preferred alternative would impact the District and the District's customers.

The conclusion and next steps included no current open comment period, action agencies would issue a single joint Record of Decision by September 30, 2020, and District staff would continue to participate in regional discussions.

EXECUTIVE SESSION

The Regular Meeting recessed at 11:33 a.m., and reconvened at 11:39 a.m., into Executive Session to discuss current or potential litigation, under the terms set forth in the Open Public Meetings Act. It was anticipated the Executive Session would last approximately 30 minutes, with no public announcements. Those in attendance were Commissioners Sidney Logan, Rebecca Wolfe, and Tanya Olson; CEO/General Manager John Haarlow; General Counsel Anne Spangler; other District staff; Commission & Executive Services Director Melissa Collins; and Assistant Clerk of the Board Allison Morrison. The Executive Session concluded at 11:56 a.m.

RECONVENE REGULAR MEETING

The Regular Meeting, held virtually, was reconvened by President Sidney Logan at 1:30 p.m. Those attending were Tanya Olson, Secretary; CEO/General Manager John Haarlow; General Counsel Anne Spangler; Assistant General Managers Pam Baley, Guy Payne, Brant Wood, and Jason Zyskowski; Chief Information Officer Dean Galvez; Chief Financial Officer Scott Jones; other District staff; members of the public; Commission & Executive Services Director Melissa Collins; and Assistant Clerk of the Board Allison Morrison. Rebecca Wolfe, Vice President, joined the meeting at 1:34 p.m.

*** Items Taken Out of Order******Non-Agenda Items**

**Commissioner Logan read the following statement:

In accordance with the governor's Proclamation 20-28.8, we are holding meetings remotely.

2. COMMENTS FROM THE PUBLIC

There were no comments from the public.

3. CONSENT AGENDA

- A. Approval of the Minutes for the Regular Meeting of August 4, 2020, and the Regular Meeting of August 18, 2020
- B. Bid Awards, Professional Services Contracts and Amendments

Public Works Contract Award Recommendations Over \$25,000:

Request for Proposal No. 20-1066-KS with Fire Protection Specialists, LLC

Formal Bid Award Recommendations \$120,000 and Over:

None

Professional Services Contract Award Recommendations \$200,000 and Over:

None

Miscellaneous Contract Award Recommendations \$200,000 and Over:

None

Cooperative Purchase Recommendations:

Contracts:

None

Amendments:

None

Sole Source Purchase Recommendations:

None

Emergency Declarations, Purchases and Public Works Contracts:

None

Purchases Involving Special Facilities or Market Condition Recommendations:

None

Formal Bid and Contract Amendments:

Professional Services Contract No. CW2230824 with Uplight, Inc.

Contract Acceptance Recommendations:

Public Works Contract No. CW2237482 with JR Merit, Inc.

Public Works Contract No. CW2238293 with JH Kelly, LLC

Public Works Contract No. CW2240428 with Kemp West, Inc.

C. Consideration of Certification/Ratification and Approval of District Checks and Vouchers

A motion unanimously passed approving Agenda Items 3A – Approval of the Minutes for the Regular Meeting of August 4, 2020, and the Regular Meeting of August 18, 2020; 3B – Bid Awards, Professional Services Contracts and Amendments; and 3C – Certification/Ratification and Approval of District Checks and Vouchers.

4. ITEMS FOR INDIVIDUAL CONSIDERATION

A. Consideration of a Resolution Authorizing Granting of a Temporary Construction Easement in Favor of the Central Puget Sound Regional Transit Authority over and upon District Property (Tax Parcel No. 27042100403700) Situated in Lynnwood, Snohomish County, Washington

A motion unanimously passed approving Resolution No. 5971 authorizing granting of a Temporary Construction Easement in favor of the Central Puget Sound Regional Transit Authority over and upon District property (Tax Parcel No. 27042100403700) situated in Lynnwood, Snohomish County, Washington.

B. Consideration of a Resolution Authorizing the CEO/General Manager of Public Utility District No. 1 of Snohomish County to Execute an Interlocal Agreement with the City of Lynnwood Regarding the Relocation of Electrical Distribution Facilities Associated with the Construction of the City's 196th Street SW Improvement Project

A motion passed approving Resolution No. 5972 authorizing the CEO/General Manager of Public Utility District No. 1 of Snohomish County to execute an Interlocal Agreement with the City of Lynnwood regarding the relocation of electrical distribution facilities associated with the construction of the City's 196th Street SW Improvement Project.

5. CEO/GENERAL MANAGER REPORT

CEO/General Manager John Haarlow reported on District related topics and accomplishments.

Senior Manager, Treasury, Risk Management & Supply Chain Jim Herrling provided an update on two Bond Resolutions to be brought to the Board for approval at the September 15, 2020, Commission meeting.

Short-Term Power Trader Mike Shapley spoke about the West Coast peak demand matters and provided a California Independent System Operator (CAISO) Event Timeline, at places, by reference made part of the packet.

6. COMMISSION BUSINESS

A. Commission Reports

The Commissioners reported on Commission related activities and Board related topics.

A discussion took place regarding the District’s Diversity, Equity, and Inclusion (DEI) initiative. The Board discussed that during the process, through the DEI consultant, there would be a determination whether an enhancement to the Governance Policy would be needed.

B. Commissioner Event Calendar

There were no changes to the Commissioner Event Calendar.

7. GOVERNANCE PLANNING

A. Governance Planning Calendar

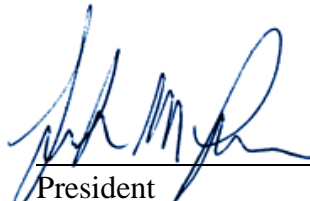
There were no changes to the Governance Planning Calendar.

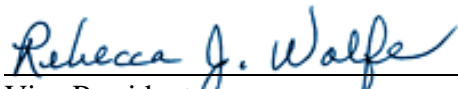
ADJOURNMENT

There being no further business or discussion to come before the Board, the Regular Meeting of September 1, 2020, adjourned at 2:46 p.m. An audio file of the meeting is on file in the Commission Office and available for review.

Approved this 15th day of September, 2020.


Secretary


President


Vice President