

# SNOHOMISH COUNTY PUBLIC UTILITY DISTRICT

**Regular Meeting**

**August 4, 2020**

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The Regular Meeting, held virtually, was convened by President Sidney Logan at 9:00 a.m. Those attending were Rebecca Wolfe, Vice-President; Tanya Olson, Secretary; CEO/General Manager John Haarlow; Acting General Counsel Shawn Aronow; Assistant General Managers Pam Baley, Guy Payne, Brant Wood and Jason Zyskowski; Chief Financial Officer Scott Jones; Chief Information Officer Dean Galvez; other District staff; members of the public; Commission & Executive Services Director Melissa Collins; Assistant Clerk of the Board Allison Morrison; and Deputy Clerk of the Board Lela Wall.

**\* Items Taken Out of Order**

**\*\*Non-Agenda Items**

\*\*Commissioner Logan read the following statement:

In accordance with the governor's Proclamation 20-28.8, we are holding meetings remotely.

**1. CEO/GENERAL MANAGER BRIEFING AND STUDY SESSION**

A. Updates

Other: Program Director Mark Flury provided follow up on public comments from the July 21, 2020, Commission meeting, regarding the Connect Up Program Planning Phase Final Report recommendation.

B. Sound Transit Light Rail Temporary Construction and Guideway Easements

Manager Real Estate Services Maureen Barnes provided details of Sound Transit's request for a Permanent Guideway Easement and a long-term Temporary Construction Easement (TCE) that would facilitate the extension of Sound Transit's light rail system.

Next steps included a Public Hearing on August 18, 2020, for approval of the guideway easement and the long-term contract construction easement, and to declare a portion of the property surplus to the needs of the District.

C. 2021 Integrated Resource Plan (IRP) – Phase one: Visioning

Assistant General Manager Facilities, Generation, Power, Rates & Transmission Management Jason Zyskowski began an update on a proposed Integrated Resource Plan (IRP) study scope, and the new Visioning phase process used to engage customers and collaboratively develop the study scope.

Power Analyst Garrison Marr and Power & Transmission Policy Analyst Ian Hunter provided further details on the customer outreach and surveys done by a Visioning team made up of internal and external representatives.

The meeting recessed at 9:58 a.m. and reconvened at 10:05 a.m.

Staff proposed to start the IRP study scope with the information from seven scenarios and three sensitivities that were a product of the information and feedback from the Visioning team.

Staff would then continue to study those over the next four phases, testing sensitivities on alternate scenarios as needed, and return to the Board with regular updates on each process phase. The next phase to be presented at the August 18, 2020, Commission meeting would provide information on the District’s needs and portfolio of resources.

The meeting recessed at 11:10 a.m.

**RECONVENE REGULAR MEETING**

The Regular Meeting, held virtually, was reconvened by President Sidney Logan at 1:30 p.m. Those attending were Tanya Olson, Secretary; CEO/General Manager John Haarlow; Acting General Counsel Shawn Aronow; Assistant General Managers Pam Baley, Guy Payne, Brant Wood, and Jason Zyskowski; Chief Information Officer Dean Galvez; Chief Financial Officer Scott Jones; other District staff; members of the public; Commission & Executive Services Director Melissa Collins; Assistant Clerk of the Board Allison Morrison; and Deputy Clerk of the Board Lela Wall. Rebecca Wolfe, Vice President, joined the meeting at 1:32 p.m.

**\* Items Taken Out of Order**

**\*\*Non-Agenda Items**

\*\*Commissioner Logan read the following statement:

In accordance with the governor’s Proclamation 20-28.8, we are holding meetings remotely.

**2. COMMENTS FROM THE PUBLIC**

James Deal, advised that he had a hard time finding the Commission meeting information on the District’s website.

**3. CONSENT AGENDA**

A. Approval of the Minutes for the Regular Meeting of July 7, 2020

B. Bid Awards, Professional Services Contracts and Amendments

Public Works Contract Award Recommendations Over \$25,000:

Request for Proposal No. 20-1049-KS with TRICO Companies, LLC

Formal Bid Award Recommendations \$120,000 and Over:

None

Professional Services Contract Award Recommendations \$200,000 and Over:

None

Miscellaneous Contract Award Recommendations \$200,000 and Over:

None

Cooperative Purchase Recommendations:

Contracts:

None

Amendments:

None

Sole Source Purchase Recommendations:

None

Emergency Declarations, Purchases and Public Works Contracts:

None

Purchases Involving Special Facilities or Market Condition Recommendations:

None

Formal Bid and Contract Amendments:

Public Works Contract No. CW2238270 with B & L Utility, Inc.

Professional Services Contract No. 84007 with G4S Secure Solutions (USA) Inc.

Contract Acceptance Recommendations:

Public Works Contract No. CW2239680 with Kemp West, Inc.

C. Consideration of Certification/Ratification and Approval of District Checks and Vouchers

D. Consideration of a Resolution Authorizing Execution of a Letter of Agreement Between Public Utility District No. 1 of Snohomish County and the International Brotherhood of Electrical Workers, Local No. 77, that Provides a One-Time Work from Home Stipend

A motion unanimously passed approving Agenda Items 3A – Approval of the Minutes for the Regular Meeting of July 7, 2020; 3B – Bid Awards, Professional Services Contracts and Amendments; 3C – Certification/Ratification and Approval of District Checks and Vouchers; and 3D – Resolution No. 5968 authorizing execution of a Letter of Agreement between Public Utility District No. 1 of Snohomish County and the International Brotherhood of Electrical Workers, Local No. 77, that provides a one-time work from home stipend.

#### **4. ITEMS FOR INDIVIDUAL CONSIDERATION**

A. Consideration of a Motion Accepting the 2<sup>nd</sup> Quarter 2020 Financial Conditions and Activities Monitoring Report

Senior Manager Controller & Auditor Julia Anderson provided the 2<sup>nd</sup> Quarter 2020 Financial and Budget Results for the District's Electric System and Water System.

A motion unanimously passed accepting the 2<sup>nd</sup> Quarter 2020 Financial Conditions and Activities Monitoring Report.

- B. Consideration of a Resolution Authorizing the Manager, Real Estate Services, to Execute an Easement Amendment of an Easement Previously Granted by the District in Favor of the City of Everett that Allows the City to Operate, Repair, and Maintain a Recreational Trail in a Portion of the Power Line Corridor Property of the District Commonly Known as the PNT Right-of-Way Located in the City of Everett, Snohomish County, Washington

A motion unanimously passed approving Resolution No. 5969 authorizing the Manager, Real Estate Services, to execute an easement amendment of an easement previously granted by the District in favor of the City of Everett that allows the City to operate, repair, and maintain a recreational trail in a portion of the Power Line Corridor Property of the District commonly known as the PNT Right-of-Way located in the City of Everett, Snohomish County, Washington.

- C. Consideration of a Resolution Approving Implementation of the Connect Up Program for Advanced Metering Infrastructure for Public Utility District No. 1 of Snohomish County, and Authorizing the CEO/General Manager to Undertake all Actions Necessary to Implement the Connect Up Program Consistent with the District's Governance Policies and General Manager's Directive 70 Regarding Contracts and Purchasing

The following members of the public provided comments in opposition to smart meters: Dawna Lahti, Edmonds; Al Snapp & Marjorie Ziff, Edmonds; Nancy Morris, Shoreline; Gayla Shoemake, Edmonds; David Ward; James Deal; and Elizabeth Kelley, Executive Director of the Electromagnetic Safety Alliance.

A motion passed approving Resolution No. 5970 approving implementation of the Connect Up Program for Advanced Metering Infrastructure for Public Utility District No. 1 of Snohomish County, and authorizing the CEO/General Manager to undertake all actions necessary to implement the Connect Up Program consistent with the District's Governance Policies and General Manager's Directive 70 regarding Contracts and Purchasing. Commissioner Olson: Aye; Commissioner Logan: Aye; Commissioner Wolfe; Nay.

## **5. CEO/GENERAL MANAGER REPORT**

CEO/General Manager John Haarlow reported on District related topics and accomplishments.

Assistant General Manager Facilities, Generation, Power Rates & Transmission Jason Zyskowski introduced Manager, Security and Emergency Management Rob Beidler and mentioned that Assistant General Counsel Jeff Kallstrom would be filling in as interim Senior Manager of Power Supply.

Mr. Zyskowski mentioned the suspension of the Bonneville Power Administration (BPA) Financial Reserves Policy.

**6. COMMISSION BUSINESS**

A. Commission Reports

The Commissioners reported on Commission related activities and Board related topics.

B. Commissioner Event Calendar

There were no changes to the Commissioner Event Calendar.

**7. GOVERNANCE PLANNING**

A. Governance Planning Calendar

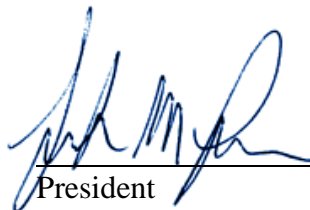
There were no changes to the Governance Planning Calendar.

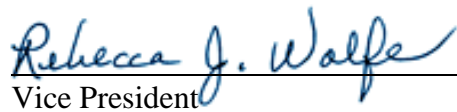
**ADJOURNMENT**

There being no further business or discussion to come before the Board, the Regular Meeting of August 4, 2020, adjourned at 3:41 p.m. An audio file of the meeting is on file in the Commission Office and available for review.

Approved this 1<sup>st</sup> day of September, 2020.

  
Secretary

  
President

  
Vice President